

HOLY TRINITY PARISH CHURCH KENDAL

Meeting of the Parochial Church Council



Thursday 6th May 2021

7:30pm via Zoom

Present: David Aspinall, Norma Bates, Joan Carnaffin, Dick Forsyth, Mandy Fox, Revd.Ashley Henderson, Janet Henderson (as Secretary), Liz Lockwood, Revd.Anne Pettifor (Rural Dean – in Chair), Helen Platts, Janet Thompson, Revd.Anne Underwood, Ann West and Dot Yates.

1. Prayers

Revd.Anne Underwood led the meeting in prayer.

2. Apologies

Apologies were received from Deborah Horsman, Beverley Moore, Amanda Nicholson, Anita Peat & Kate Wright.

Section II Meeting, prior to main PCC meeting

Revd. Anne Pettifor chaired this meeting.

Anne acknowledged that a vacancy had arisen due to the resignation of interim Priest-in-Charge, Revd.Mat Ineson. Mat will be leaving at the end of July.

The Parish Profile is being updated and should be ready by the end of next week. It will then need statements from Bishop James, Archdeacon Vernon Ross and Revd Anne Pettifor adding, plus an updated statement about the Mission community from Revd. Angela Whittaker when it will be complete.

Dick Forsyth and Anita Peat were appointed as lay members of the interview panel.

Consideration of the appointment of Women Priests was discussed. The two resolutions provided by the "Priests (Ordination of Women) Measure 1993" were discussed, but as neither had ever been passed before, the PCC did not feel that either needed to be passed now:

Resolution A

"That this parochial church council would not accept a woman as the minister who presides at or celebrates the Holy Communion or pronounces the Absolution in the parish."

Resolution B

"That this parochial church council would not accept a woman as the incumbent or priest-in-charge of the benefice or as a team vicar for the benefice."

The PCC are therefore unanimous in their acceptance of appointing a woman priest, if this was the preferred candidate.

The advertising of the post was discussed as it is hoped to advertise asap.

Anne Pettifor confirmed that the registrar had been informed and that relevant documentation would be sent to the PCC in due course.

Revd. Anne Pettifor left the meeting and Revd. Mat Ineson joined and took over as Chair.

Main PCC Meeting

1. Reminder of purpose of PCC

Mat had previously circulated a paper from CPAS called “PCC Tonight – an introduction for new members”. This outlines what the PCC is, what it is responsible for, what a PCC members role is and how the PCC operates.

2. First meeting of PCC elections

- a. Vice-Chair:** Norma Bates was elected
- Secretary:** Amanda Nicholson was appointed
- Treasurer:** Helen Platts was elected

It was agreed that the standing/finance committee should comprise the Vicar, 1 Church Warden, Treasurer, Vice-Chair and 2 PCC members.

- b. Electoral Roll Office:** Janet Henderson was appointed

3. Minutes of meeting of 13th April PCC meeting

The circulated minutes for the meeting 13th April were approved as an accurate record of the meeting.

There were no matters arising

4. Update from Parish Profile Drafting Group

The Parish Profile is almost complete

5. Mission and Ministry

a. Opening Church

We currently have 3 services on Sunday, with 1 being streamed and live music at The Gathering. The latest guidance from the Bishops is that from 17th May, funeral numbers will be dependent on the size of the building and weddings will be restricted to 30. Ann West reported that the church is clean and that the two cleaners have proved very flexible in accommodating our changing requirements, but there may be an impact on this once funeral numbers go up and we get more visitors into church. Anne Underwood requested that we start to have communion at The Gathering.

b. Welcomers

Howard and Anne Smith have agreed to organize the rotas and look after the welcomers from 1st June. We need more welcomers to be able to cover Monday-Friday 10.00am – 4.00pm and Saturday mornings. There is a “coffee and cake” meeting arranged for 24th May for current and prospective welcomers.

c. Worship

A group had met to discuss The Gathering and there is a meeting next week to discuss Children and Young People. At the moment, choirs are allowed to rehearse, but not perform and while 2/3 voices are sufficient for The Gathering, this would not be strong enough for the 9.30am, so this will continue with CD's for the time-being. Things may change after 21st June.

d. Streaming of services

We have been given some money to purchase new equipment for streaming and Stephen Lockwood is investigating this. We need to be mindful of privacy and safeguarding issues when streaming.

e. **Detached Youth Work**

Anne Underwood reported that the team had commenced the young pilot scheme. There will be a review at the end of May and Anne will present a report at the next PCC meeting.

f. **Children and Families Work**

Libby sent a report to PCC saying;

KPC Baby and Toddler Group starts on Monday 10th May and will run weekly 9:45am -10:45am on the grass outside Church, initially with a limit of 15 adults (not children or volunteers). We will use the hall for toilets / baby feeding if needed and move inside if weather is not good. We will utilise the playground next door to extend our time with families beyond 10:45am.

God Outdoors starts on Sunday 23rd May meeting in Dog Kennel Wood. Activities & Reflection 9:30am - 10:30am. We will meet approx every 3 weeks until end of term and we have access to a toilet and shelter if needed.

Depending on numbers at the above events Libby will then decide whether to continue to drop off bags to our families. She is also considering an outdoor mid week after school event before the end of term for our Messy Church families when further restrictions are lifted taking place in June / July.

Libby will make a decision regarding Sunday mornings during the Gathering after conversations with families at God Outdoors / via phone. She is working on a volunteer rota plan to have 5 key people (not parents, ministry team or Gathering attendees) to help run the children's work throughout the school year. Suggestions welcome!

We hope to have a family event for Church families - picnic / outing depending on restrictions / family thoughts on this taking place in July.

Care Homes visits obviously still on hold but sending activities done for families and included in bags on email to Summerhill.

We are waiting to make contact with Vicarage Park School but thinking it may be best leaving Quest Club (Juniors) until September.

6. **Finance**

Helen had not done any management accounts for 2021 yet, but the cash position is fine and she will bring a report to the next meeting.

7. **Governance**

a. **Proposal to form 2 new sub-committees of PCC and TOR for Buildings Group**

1. **Personnel Committee**

This was felt to be long-overdue and necessary.

Membership: *Vicar, Norma Bates, Janet Thompson and Ann West*

2. **Vision/Future Planning "Way Ahead" Team**

It was decided to put this on hold until a new appointment had been made.

Dot Yates suggested a meeting of all church people could take place in the summer to review where we are after Covid and to reconnect with everyone.

ACTION: Dot, Mat, Anne Underwood and

Ashley to discuss

3. **TOR Building Group**

This was agreed, but with the removal of any financial authority.

b. **Safeguarding**

Janet Thompson gave a verbal report. The safeguarding checklist and volunteer application form has been updated as we do not wish to put people off volunteering. Diane Letheren keeps the training

records. Janet Thompson hopes to meet various groups, including MU, Baby and Toddler, etc. to introduce herself. Eventually, every volunteer will go through the safer recruitment system. There is a need for groups to make roles clear. Please send any comments on the form/checklist, etc. to Janet. Role descriptions are needed for every group to make roles clearer. Janet also emphasized that she is there to refer, not investigate and any issues will be referred to the relevant body.

8. Buildings update

Norma Bates reported that we are awaiting a “masterplan” from the architects to inform us what order things need doing in. The main issue is the porch, which was repaired in 2017 at a cost of £65,000. There is a fungus growing in the roof, which is in danger of spreading into the church. The original architect may be at fault and we are pursuing this to see if a claim can be made. In the meantime, the repair is urgent and will cost in the region of £50-60,000, excluding VAT. Norma suggested the Kirkland Trust be asked if they could cover the cost of the repair, either through a donation or a loan, which could be repaid if our claim is successful.

PCC was asked for permission to start the work on the porch.

Proposed: Dick Forsyth

Seconded: Ann West

All in favour

David Aspinall will formally let the DAC know this is happening (Lily Hopkins and Rosaleen Lane)

9 Review of Meeting

Mat introduced this idea, as it is good practice to review how a meeting has gone

Helen felt it had been very positive as a lot of the discussion had centred on worship, whereas meetings can get bogged down with challenges.

Mat agreed with Helen and added that there should really be a break of a few minutes part way through to allow people to move around

Dick said it would be good to encourage a few more men onto the PCC

Janet Thompson agreed and also suggested trying to encourage a few younger people as well

10. AOB

- i. When Sarah Jones and Mat leave, there will be two vacancies for foundation governors at Vicarage Park school. Mat asked PCC members pray that someone would come forward to fill these roles.
- ii. Mat reported that as of 4th May, the registration of weddings is changing. People can still be legally married in a church building, but the registration of that wedding is now done by the Register Office using a standard form generated through church. Banns/Licences remain.

Mat closed the meeting with prayer and all members joined in saying the Grace.

Dates of next meetings

- PCC 1st July
- Standing and Finance 10th June